



QUANTUM COLLEGE

COVID-19 SAFETEEY PLAN FOR QUANTUM COLLEGE

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COVID-19 Safety Plan for Quantum College

Workplace BC Safety plan

As per WorkSafeBC, employers must develop a COVID-19 Safety Plan. Quantum College's COVID-19 Safety Plan was developed by following the six-step process created by WorkSafeBC to reduce the risk of COVID-19 transmission. In accordance with the order of the provincial health officer (PHO), this plan has been posted on campus and on our website at <https://qlearning.ca/covid-19-response/>

Step 1: Assessment of risks at your workplace

The virus that causes COVID-19 spreads in several ways. It can spread in droplets when a person coughs or sneezes. It can also spread if you touch a contaminated surface and then touch your face.

The risk of person-to-person transmission increases the closer you come to other people, the more time you spend near them, and the more people you come near.

The risk of surface transmission increases when many people contact the same surface and when those contacts happen over short periods of time.

Involve workers when assessing your workplace

Identify areas where there may be risks, either through close physical proximity or through contaminated surfaces. The closer together workers are and the longer they are close to each other, the greater the risk.

Quantum College has involved frontline workers, supervisors, and the joint health and safety committee.

Quantum College has identified areas where people gather: Classrooms, common area, washroom, front desks, meeting rooms.

Quantum College has identified job tasks and processes where workers are close to one another or members of the public: Reception area, copy machine area, common area, administration area, front entrance



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- Quantum College has identified the tools, machinery, and equipment that workers share while working: Printers, computers, and writing pads.

- Quantum College has identified surfaces that people touch often: doorknobs, elevator buttons, light switches, printers, and tables.